

# Guidelines for presentation

## ORAL PRESENTATION

1. Each paper will be allotted 9 minutes: seven minutes for presentation and two minutes for discussion.
2. Presenters who wish to have more time for discussion must finish earlier.
3. Chairpersons will strictly adhere to the allotted time.
4. Only the presenting author may respond to questions from the floor or the chair.
5. Consideration for award may be disqualified if the presenting author exceeds time, or if the senior author answers questions from the floor.
6. Presenters are advised to take note of the following:
  - a. Stick to the point.
  - b. Prolonged introductions or literature reviews are unnecessary.
  - c. Concentrate on the data being presented and their interpretation.
7. All oral presentations will be as PowerPoint and should be loaded in the presentation hall 30 min before the scheduled time. **Personal laptops are not allowed for presentations.**

## POSTER PRESENTATION

1. **Please prepare PHYSICAL POSTERS (PRINT version).** The posters will be put up at the designated areas.
2. The poster board size is 3 feet tall and 4 feet wide. (Poster size 36" Tall 48" Wide (or) 3 feet Tall 4 feet wide)
3. Please refer [posterpresentation.com](https://www.posterpresentations.com) for guidelines.  
( <https://www.posterpresentations.com/free-poster-templates.html>)
4. You are encouraged to spend as much time as possible by your poster to encourage interaction. You can carry a few copies of your poster in A4 size for distribution to those who are interested in more details, with your e-mail ID in it.

**Note:** Please ensure that the **presentation ID** is displayed on your poster board, or on the first slide if it is an oral presentation